

ORDINARY MEETING

MINUTES

THURSDAY 27TH MAY 2021

WARREN SHIRE COUNCIL

Minutes of the Ordinary Meeting of Council
held in Council Chambers, 115 Dubbo Street Warren
on Thursday 27th May 2021 commencing at 8:30 am

Present:

COUNCILLORS

MJ Quigley Chair
KR Irving
MJ Beach
HJ Druce
BD Williamson
KW Taylor
SJ Derrett
RJ Higgins
AJ Brewer
P Serdity

STAFF MEMBERS

G Woodman General Manager (GM)
D Arthur Divisional Manager Finance & Administration (DMFA)
R Lawford Divisional Manager Engineering Services (DMES)
M Stephens Manager Health & Development Services (MHD)
J Burtenshaw Executive Assistant (EA)

APOLOGIES

Nil.

CONFIRMATION OF MINUTES

MOVED Serdity/Druce that the Minutes of the Extra Ordinary Meeting of Council held on Tuesday, 8th December 2020 be adopted as a true and correct record of that Meeting.

**Carried
90.5.21**

MOVED Druce/Higgins that the Minutes of the Ordinary Meeting of Council held on Thursday, 22nd April 2021 be adopted as a true and correct record of that Meeting.

**Carried
91.5.21**

DISCLOSURES OF INTERESTS

Councillor Williamson declared a Pecuniary Interest in Item 5 of the Divisional Manager Engineering Services report - Procurement – “Preferred Supplier” Status for Provision of Small Motor Vehicle and that he would vacate the Chamber and take no part in the debate or voting on the matter.

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MAYORAL MINUTE(S)

Nil.

REPORTS OF COMMITTEES

Sporting Facilities Committee (S21-2.1)

MOVED Taylor/Irving that the Minutes of the Sporting Facilities Committee meeting held on Wednesday, 5th May 2021 be received and noted and the following recommendations be adopted:

Item 7 Reports from the Centre Manager – Roof Downpipes and Guttering Improvement – Warren Sporting and Cultural Centre (S21-2)

- DMFA – N 1. Council consider allocating \$25,000 in the draft 2022/2023 financial year budget to enable Council to apply for grant funding, with the expectation of Council’s co-contribution for roof downpipes and guttering improvement at the Warren Sporting and Cultural Centre.
- MHD/CM
- A
Chk Lst 2. Centre Manager work within the existing 2020/2021 and 2021/2022 maintenance and repair budgets to remedy water ingress through mezzanine floor windows at the Warren Sporting and Cultural Centre.

Carried
92.5.21

Warren Local Emergency Management Committee

MOVED Williamson/Irving that the Minutes of the Warren Local Emergency Management Committee meeting held on Tuesday, 11th May 2021 be received and noted.

Carried
93.5.21

Showground/Racecourse Committee (C14-3.2)

MOVED Beach/Druce that the Minutes of the Showground/Racecourse Committee meeting held on Wednesday, 12th May 2021 be received and noted.

Carried
94.5.21

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REPORTS OF COMMITTEES

CONTINUED

Water and Sewerage Committee

(C14-3.24)

MOVED Williamson/Higgins that the Minutes of the Water and Sewerage Committee Meeting held on Thursday, 13th May 2021 be received and noted and the following recommendations be adopted:

Item 5.1 Upgrade Chlorination Provisions – Villages of Nevertire and Collie

(W3-3, W4-1)

That:

DMES/TSM
- A
Chk Lst

1. The information be received and noted;
2. Council apply for grant funding for Nevertire and Collie chlorination system improvement to best practices level and to include appropriate building facilities at Collie; and
3. If the use of the Warren Groundwater Augmentation Grant for the provision of Warren chlorination system improvement to best practice level is not possible then a further grant application be made to the relevant authorities for provision of this important infrastructure in Warren.

Item 5.2 Upgrade Water Storage Provisions – Village of Collie

(W4-1)

DMES/TSM
- A
Chk Lst

1. The information be received and noted; and
2. Council apply for grant funding for the upgrading of water storage provisions for the village of Collie, including the replacement of the stands and tanks to ensure some form of pressure at all times and with complete electricity and mechanical failure.

Item 5.3 Failure of River Water Pumps at Ellengerah and Oxley Park Reservoirs. (W2-1)

DMES/TSM
- A
Chk Lst

1. The information be received and noted;
2. Action be taken to replace the Ellengerah Road river pumps with like for like as soon as possible using the 2020/2021 Council capital vote for water supplies; and
3. An investigation be undertaken into the current system and its fit for purpose suitability and pricing and if required arrange for the modification of the pipe work and pumps at the Oxley Park Pump Station to allow the use of the same type of pumps used at the Ellengerah Road River Pump Station to allow efficient withdraw, rotation and replacement of the pumps together with an appropriate screening structure and work be undertaken if required if funds are available in the vote for water pump stations – maintenance in 2020/2021.

Item 5.4 Tender No. 202101rb - Repainting of the Internal – External Surfaces and Engineering Works for Nevertire Water Reservoir (W3-1)

DMES/TSM
- A
Chk Lst

That Council in accordance with the Local Government (General) Regulation 2005, award the contract for the Tender No. 202101RB - Repainting of the Internal – External Surfaces and Engineering Works for Nevertire Water Reservoir to RMP Abrasive Blasting Pty. Ltd. at the tendered cost to Council of \$575,656.10 (Inc. GST).

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REPORTS OF COMMITTEES

CONTINUED

Water and Sewerage Committee

Continued

Item 6 General Business Items

Spare Pumps – Water and Sewage

(W1-1, S5-1)

DMES/TSM
- A
Chk Lst

That an investigation be undertaken to determine how Council can purchase for emergency use spare pumps as required for all sewage pump stations at Warren and Nevertire and water supply pump stations at Warren, Nevertire, and Collie with an appropriate report to be provided to a future Water and Sewerage Committee.

Water and Sewerage Telemetry System

(W1-1, S5-1)

DMES/TSM
- A
Chk Lst

That Council apply for grant funding for the replacement of the water and sewerage telemetry system.

**Carried
95.5.21**

Manex

(C14-3.4)

MOVED Serdity/Irving that the Minutes of the Manex Meeting held on Tuesday, 18th May 2021 be received and noted.

**Carried
96.5.21**

DELEGATES REPORTS

Nil.

GENERAL MANAGER'S REPORTS

Item 1 Outstanding Reports Checklist

(C14-7.4)

EA – N

MOVED Serdity/Taylor that the information be received and noted and that the items marked with an asterisk (*) be deleted.

**Carried
97.5.21**

Item 2 Committee/Delegates Meetings

(C14-2)

MOVED Irving/Serdity that the information be received and noted.

**Carried
98.5.21**

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GENERAL MANAGER'S REPORTS

CONTINUED

Item 3 Works Progress Reports – Infrastructure Projects (C14-7.1, G4-1)

MOVED Serdity/Williamson that the information be received and noted.

**Carried
99.5.21**

Item 4 Determination of the Local Government Remuneration Tribunal 2021/2022 (C14-5.1)

GM - A
Chk Lst

MOVED Taylor/Druce that Council adopt the full 2.0% increase as determined by the Local Government Remuneration Tribunal to the current Councillor fees of \$9,724.32 and the current Mayoral fee of \$26,523.60 as of 1st July 2021.

**Carried
100.5.21**

Item 5 NSW Department of Planning, Industry and Environment – Crown Lands Phase 2C Showground Stimulus Funding Program Grant for Warren Showground/Racecourse Improvements (G4-1.48)

MOVED Irving/Williamson that:

GM - A
Chk Lst

1. The information be received and noted; and
2. Authority be given to affix the Seal of Council to the Funding Agreement from the Department of Planning, Industry and Environment – Crown Lands, under the Phase 2C of the Showground Stimulus Funding Program Grant.

**Carried
101.5.21**

DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

Item 1 Reconciliation Certificate – April 2021 (B1-10.16)

MOVED Williamson/Derrett that the Statements of Bank and Investments Balances as at 30th April 2021 be received and noted.

**Carried
102.5.21**

Item 2 Statement of Rates and Annual Charges (R1-4)

MOVED Serdity/Druce that the information be received and noted.

**Carried
103.5.21**

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DIVISIONAL MANAGER FINANCE AND ADMINISTRATION'S REPORTS

CONTINUED

Item 3 Works Progress Reports – Finance & Administration Projects (S1-1.15, C9-1)

MOVED Serdity/Williamson that the information be received and noted.

**Carried
104.5.21**

Item 4 TCorp Loan - \$4,000,000 - Acceptance (L6-2.251)

MOVED Serdity/Taylor that:

DMFA - A
Chk Lst

1. Council accept TCorp's offer of a \$4,000,000 loan payable semi-annually over 20 years at the indicative interest rate of 2.71%, and
2. Authority be given to the Mayor & General Manager to sign under the Seal of Council all associated documents regarding this matter.

**Carried
105.5.21**

Item 5 Customer Deed – Creation of Easement - Sewerage Treatment Plant (S5-10)

DMFA - A
Chk Lst

MOVED Williamson/Derrett that authority be given to the Mayor and General Manager to sign under the Seal of Council the Customer Deed for the creation of an easement with Essential Energy for the installation of overhead powerlines at the Warren Sewerage Treatment Works.

**Carried
106.5.21**

Item 6 Collie Community Shed – Donation of Annual Rates and Charges (D8-1)

DMFA - A
Chk Lst

MOVED Serdity/Derrett that Council donate the cost of the annual rates and charges each year on Lot 6 DP758264 Section 4 - Collie in the name of the Collie Community Shed Incorporated.

**Carried
107.5.21**

In recognition of Warren being a healthy town and to keep awareness of a healthy lifestyle, Council will be standing while dealing with Item 7 of the Divisional Manager Finance & Administration report and Item 1 of the Divisional Manager Engineering Services report.

Item 7 Service NSW Agency Agreement – 1 Year Extension (R6-6)

DMFA -
N

MOVED Derrett/Druce that Council note that Service NSW has exercised the provisions of clause 3(c) of the current Agency Agreement to renew it for a further one year period commencing 1st July 2021 to 30th June 2022.

**Carried
108.5.21**

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DIVISIONAL MANAGER ENGINEERING SERVICES REPORTS

Item 1 Works Progress Reports - Roads (C14-7.2)

MOVED Brewer/Serdity that the information be received and noted.

**Carried
109.5.21**

Item 2 Works Progress Reports – Town Services (C14-7.2)

MOVED Williamson/Higgins that the information be received and noted.

**Carried
110.5.21**

Item 3 Works Progress Reports – Fleet/Workshop (C14-7.2)

MOVED Serdity/Higgins that the information be received and noted.

**Carried
111.5.21**

Item 4 Tender No. VP231919 – Construction of Warren Waste Depot Transfer Station at the Ewenmar Waste Management Facility (G4-1.15)

MOVED Serdity/Druce that:

DMES - A
Chk Lst

1. Council in accordance with the Local Government (General) Regulation 2005, not accept any tender for Tender No. VP231919 – Construction of Warren Waste Depot Transfer Station; and
2. Council note that a further report will be provided detailing an action plan to construct an appropriate facility using Council Day Labour and Local Contractors if possible.

**Carried
112.5.21**

Item 5 Procurement – “Preferred Supplier” Status for Provision of Small Motor Vehicle (C14-3.8, P2-1)

At this point in the meeting, the time being 9.56 am Councillor Williamson left the meeting room and was not in sight of the meeting room.

DMES - A
Chk Lst

MOVED Brewer/Druce all local Motor Vehicle Dealers be formally appointed as the preferred supplier/s of small motor vehicles including sedans (cars), SUV's (Sport Utility Vehicle's) and utilities for the Warren Shire Council for an additional two-year period ending 30th June 2023 in accordance with the Approved Government Discount.

**Carried
113.5.21**

At this point in the meeting the time being 10.00 am, Councillor Williamson entered the meeting room.

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CONFIDENTIAL ITEM

CONTINUED

**Item 1 Tender No. T092122OROC – Tender Supply of Aggregates and Raw Materials
(C14-6.2/53)**

DMES - A
Chk Lst

MOVED Taylor/Druce that:

1. Council, in accordance with the *Local Government (General) Regulation 2005*, formally agree to accept the analysis of the tender evaluation, for the joint group of Member Councils for the Contract T092122OROC providing for the supply (ex bin) of aggregates and raw materials within the Warren Shire Council for the two-year period commencing 1st July,2021 and ending 30th June, 2023.
2. The Council will allow for a 12-month extension based on satisfactory supplier performance which may take this tender through to 30th June, 2024.
3. Council issue approval to Regional Procurement to adjust the prices of the Contract providing for the supply (ex bin) of aggregates and raw materials in accordance with the price variation Clause detailed within the Contract T092122OROC.
4. Council issue approval to the executive staff of Regional Procurement Initiative to sign the Deed of Agreement on behalf of Council for Contract T092122OROC.
5. Warren Shire Council award this contract as the Panel Source Supplier for the period beginning 1st July 2021 to close of business 30th June, 2023 in accordance with the terms and conditions of Contract T092122OROC.

**Carried
119.5.21**

There being no further business the meeting closed at 11.15 pm.

**THESE MINUTES WILL BE CONFIRMED AT THE ORDINARY MEETING OF COUNCIL
HELD ON THURSDAY, 24TH JUNE 2021 AS BEING
A TRUE AND CORRECT RECORD.**

MINUTE No. .6.21

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GENERAL MANAGER

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MAYOR